BTV Movie Rental Form

Return Form to Windsor Halls, Warren Hall Main Office

Hall: ____________________
Club Name: ____________________
Individual Scheduling Movie: ____________________
Individual Picking Movie Up: ____________________
General Mngr/Residential Life Mngr Approval: ____________________
Signature: ____________________

Movie Details

Date Movie to be shown: ____________________
Time Movie to be shown: ____________________

Movie Requested in order of Preference:
1. ____________________
2. ____________________
3. ____________________

Movie Confirmation (Office Use Only)

Movie Reserved: ____________________
Reservation Date: ___________ Time: ___________
Return Movie to Windsor by: ____________________
Time: ____________________
Clerk Initials: ____________________
Date Request Received: ____________________

Movie Check-Out / Check-In

Check Out
Date: ___________ Time: ___________
Signed Out By: ____________________
Clerk Initials: ____________________

Check In
Date: ___________ Time: ___________
Clerk Initials: ____________________