BoilerTV Movie check out form

Movie Details

Date Movie to be shown: ____________________________
Time Movie to be shown: ____________________________
Movie Requested in order of Preference:
1. ____________________________
2. ____________________________
3. ____________________________

Movie Confirmation (Office Use Only)

Movie Reserved: ____________________________
Reservation Date: __________ Time: ____________
Return Movie to Windsor by: ____________________________
Time: ____________________________
Clerk Initials: ____________________________
Date Request Received: ____________________________

Movie Check-Out / Check-In

Check Out
Date: __________ Time: __________
Signed Out By: ____________________________
Clerk Initials: ____________________________

Check In
Date: __________ Time: __________
Clerk Initials: ____________________________