1. All youth attendees must comply with all applicable federal, state, and local laws; in addition to University regulations while on campus. Further information is available online at [www.housing.purdue.edu](http://www.housing.purdue.edu). Youth are not permitted to share sleeping rooms or restrooms with adults.

2. The Chairperson is responsible for all damages caused by its attendees. Should damages occur University Residences will provide information concerning the location of damages and the date/time of occurrence, whenever possible.

3. Every youth (under 18 years of age) unaccompanied by a parent must have in possession before check-in, a medical release for hospital treatment, and/or treatment by a physician signed by one of the attendee’s parents or legal guardian that complies with Indiana statutes.

4. All emergency medical procedures must be clearly defined for attendees before check-in of the conference. A copy of these arrangements needs to be provided to University Residences.

5. The Chairperson is responsible for maintaining the medical release forms. The Chairperson, at check-in, will provide University Residences staff with the name of the person holding the medical release forms.

6. It is essential to define and enforce a set of behavior standards for youth attendees that are clear and explicit. The standard must include:
   
   A. All youth attendees must be in their assigned University Residence no later than 11:00 p.m. and in their assigned room no later than 12:00 midnight. Exceptions to the above timeline must be arranged with University Residences before behavior standards are finalized. Individual groups can be more restrictive in setting hours. The enforcement of these hours is the responsibility of the sponsoring organization.
   
   B. Quiet hours (which may be established by the Chairperson) should begin no earlier than 7:00 p.m. and end no earlier than 7:00 a.m. Courtesy times are in effect 24 hours a day.
   
   C. Visitation standards University Residences does not tolerate mixed-gender visitation in youth attendees’ rooms.
   
   D. Behavior conditions under which youth attendees must leave the hall.
   
   E. Standards of care regarding our facilities: Attendees are responsible for taking care of their assigned living space. A clean facility is important to promote a healthy environment
   
   F. Proper behavior at mealtime in all dining locations and at all times when in conference facilities.
   
   G. One staff member (over 18 years of age) for each 10 youth attendees in dining locations and residence halls to supervise behavior.
   
   H. Instructions for youth and staff to cooperate with requests from University Residences staff in the performance of their responsibilities and duties.
   
   I. It is the responsibility of the Chairperson to articulate and outline these expectations to the youth attendees before the conference check-in.
   
   J. A copy of these behavior standards must be submitted to University Residences at least ten business days before the scheduled check-in date.
   
   K. The use of any transportation devices (motorized, electrical, standard) inside the residence hall is strictly prohibited (i.e.: Segway, Scooter, skateboard, bicycle, hoverboard, etc.).

7. A method, by which each youth can be immediately identified, as an attendee of the conference must be provided (for example: a T-shirt or a nametag). It is required that all youth attendees wear or carry the identification at all times while in University Residences and while on campus.

Revised 1/7/2022
8. Live-in staff must be provided at a ratio of at least 1 live-in staff for every 10 youth of each gender (Ages 15-17). Live-in staff must be provided at a ratio of at least 1 live-in staff for every 8 youth of each gender (Ages 14 and below). Adequate training and orientation for staff must be provided. A meeting with the Chairperson, staff, and a housing representative is required upon arrival and before checking in to University Residences. The duties of staff shall be clearly and explicitly defined. Minimum duties must include:

A. Knowing youth to the extent they can be identified and called by name, assisting them with problem-solving, and accounting for their presence, health, and safety at various intervals during the day.

B. Enforcing your conference rules and the terms stated in LOA Appendix and Behavior Expectations documented.

9. SMOKING - In accordance with University policy, smoking, including the use of 3-cigarettes or personal vaporizing instruments, is prohibited in University Residences.

10. GAMBLING - is not permitted in University Residences

11. ALCOHOL - Alcohol is not permitted in University Residences. This includes possessing, consuming transporting, distributing, or being in the presence of alcohol.

12. DRUGS - The Purdue University Residences policy toward illicit drugs is one of ZERO TOLERANCE. Drugs that fall into this category include but are not limited to the following: Marijuana, hashish, has oil, cocaine, crack, LSD inhalants, stimulants, depressants, hallucinogens, narcotics, designer drugs, anabolic steroids, abused prescription and over-the-counter drugs, and other misused substances. Conference attendees and guests are also prohibited from possessing paraphernalia such as bongs, rolling papers, deseeding trays, roach clips, one-hitters, etc. Anyone found in violation of this policy is subject to termination of the housing contract, university discipline, and possible arrest, imprisonment, or fine according to state and federal laws.

13. FIREARMS AND WEAPONS – The Purdue University Residence Policy toward weapons is on of ZERO TOLERANCE. Weapons that fall into this category include but are not limited to the following: handguns, rifles, shotguns, BB guns, pellet guns, darts, bows and arrows, knives, martial arts implements, fireworks, explosives, other materials used to create an explosive and instruments that may not normally be considered as weapons but are used in a manner that threatens the health or safety of any individual. Anyone found in violation of this policy is subject to termination of the housing contract, University disciplinary action, and possible arrest, imprisonment, or fine according to state and federal laws.

14. All participants and staff must follow all Protect Purdue Health and CDC (Center for Disease and Control) guidelines while on campus. Updates of current protocols can be found: https://protect.purdue.edu/visitors/.

University Residences reserves the right to evaluate the behavior of all youth participants, adult participants, and adult chaperones and dismiss them for any behavioral concern at the sole discretion of University Residences.

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